

# Olton Independent School District

## MAINTENANCE WORK ORDER

School \_\_\_\_\_ Room/Area \_\_\_\_\_ Date \_\_\_\_\_

### Building Repair

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### Equipment Repair

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### Grounds Repair

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Requested By (Please Print) \_\_\_\_\_

Building Principal Approval \_\_\_\_\_

Date Assigned \_\_\_\_\_

Date Completed \_\_\_\_\_ by \_\_\_\_\_

Comments \_\_\_\_\_

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